

Effective Interviewing Skills for Managers

Master expert interviewing techniques to draw out the in-depth answers you need to make the best possible hiring decisions every time.

YOU WILL LEARN

- Analyse candidates' resumes and develop suitable interview questions
- Demonstrate the skills of effective interviewers
- Conduct the interview through a structured yet flexible process
- Make the hiring decision in a consistent manner
- Manage challenging candidates in a professional and empathetic way

COURSE HIGHLIGHTS

1. Successful Hiring – The Key to Building Great Teams
2. Effective Interviewing Skills
3. The Structured Interview Process
4. The Performance-based Approach
5. The Performance-based Interview
6. Making the hiring decision in a systematic way
7. Managing Challenging Candidates

DURATION

2 days