

Effective Project Management

Learn a rigorous and systematic approach to managing projects, whether those projects are simple or complex.

YOU WILL LEARN

- Use essential planning techniques for getting every project off on a strong start
- Set accurate time lines to stay on top of every detail along the way
- Capitalise on your unique leadership strengths to capture your team's full support and all-around commitment
- Master techniques that help you “make-up” time when you have fallen behind
- Use new contingency-planning tricks that guarantee you can handle the unexpected
- Turn waste-of-time project meetings into productive work sessions team members cannot afford to miss
- Use techniques that will help you maximise all your resources... including money, time and team talents

COURSE HIGHLIGHTS

Step One: Identify Business Case

Step Two: Project Scope

Step Three: Planning the Detail

Step Four: Delivering the Outcomes

Step Five: Closing the Project

DURATION

2 days