Developing Successful Training Programmes for the Workplace

Gain the essential skills you need to develop highly successful training programmes that transfer directly to on-the-job results.

YOU WILL LEARN

- Identify performance gaps and conduct a needs assessment

- Use principles of the adult learning process to improve training design

- Incorporate the latest games, role-plays, humour and exercises to build excitement and increase interaction

- Improve learner retention and skill transfer with the latest techniques

- Determine if computer and / or Web-based training is right for you

- Accurately evaluate learner transfer of training and determine ROI

COURSE HIGHLIGHTS

1. Define Your Training Needs and Goals

2. How to Determine Course Content

3. Instructional Design Techniques that Make Your Training Come Alive

4. Must-Know Essentials for Computer-based and Web-based Training

5. Advanced Strategies to Increase Training Effectiveness

6. Tools and Tips for Evaluating Training Effectiveness

DURATION

2 days